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**HEALTH COMMISSION
CITY AND COUNTY OF SAN
FRANCISCO**

**London N. Breed Mayor
Department of Public Health**



Grant Colfax, MD
Director of Health

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AGENDA

HEALTH COMMISSION MEETING

Tuesday January 7, 2020 4:00 p.m.

101 Grove Street, Room 300

San Francisco, CA 94102

1) CALL TO ORDER

2) PROPOSED ACTION: APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION MEETING OF DECEMBER 17, 2019

**Minutes of the meetings of December 17, 2019*

3) FOR DISCUSSION: DIRECTOR'S REPORT

(Grant Colfax, MD, Director)

- Legislation
- Programs
- Budget
- Departmental News
- Announcements

**Director's Report*

4) GENERAL PUBLIC COMMENT

AT THIS TIME, MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS A COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEM NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

- 5) **FOR DISCUSSION:** **FINANCE AND PLANNING COMMITTEE**
THE COMMITTEE CHAIR WILL GIVE A BRIEF UPDATE ON MATTERS DISCUSSED AND/OR RECOMMENDATIONS MADE IN THIS COMMITTEE INCLUDING THE JANUARY CONTRACTS REPORT AND NEW CONTRACT REQUESTS.
- 6) **FOR ACTION:** **CONSENT CALENDAR**
- JANUARY 2020 CONTRACTS REPORT
 - REQUEST FOR APPROVAL OF A NEW CONTRACT WITH NATIONAL RESEARCH CORPORATION, IN THE AMOUNT OF \$190,680, TO PROVIDE REAL TIME SURVEY SERVICES TO PATIENTS AND PHYSICIANS OF THE EMERGENCY DEPARTMENT OF ZUCKERBERG GENERAL HOSPITAL FOR THE TERM OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2020 (1 YEAR).
- 7) **FOR ACTION:** **RESOLUTION HONORING WINONA MINDOLOVICH**
(Eric Raffin, SFDPH Chief Information Officer)
THE HEALTH COMMISSION WILL CONSIDER A RESOLUTION HONORING DPH EMPLOYEE WINONA MINDOLOVICH. APPROVAL IS REQUESTED.
- 8) **FOR DISCUSSION** **OFFICE OF COMPLIANCE AND PRIVACY AFFAIRS ANNUAL REPORT**
(Garrett Chatfield, Acting Director)
THE HEALTH COMMISSION WILL DISCUSS THE SFDPH OFFICE OF COMPLIANCE AND PRIVACY AFFAIRS ANNUAL REPORT.
- 9) **FOR ACTION:** **RESOLUTION APPROVING THE SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH'S 2020 STATE AND FEDERAL LEGISLATIVE PLANS**
(Sneha Patil, Director of Office of Policy and Planning)
THE HEALTH COMMISSION WILL CONSIDER A RESOLUTION APPROVING THE SFDPH 2020 STATE AND LEGISLATIVE PLANS. APPROVAL IS REQUESTED.
- 10) **FOR DISCUSSION:** **SFDPH STRATEGIC PRIORITIES**
(Lisa Golden MD, SFDPH Kaizen Promotion Officer)
THE HEALTH COMMISSION WILL DISCUSS THE SFDPH STRATEGIC PRIORITIES. THE COMMISSION WILL VOTE ON THE PRIORITIES AT THEIR JANUARY 21, 2020 MEETING.
- 11) **OTHER BUSINESS:**
OPPORTUNITY WHEN COMMISSIONERS, THE DIRECTOR, AND THE PUBLIC MAY BRING UP TOPICS FOR DISCUSSION, PROVIDING THAT ANY ACTION IS DELAYED UNTIL PROPER NOTICE CAN BE GRANTED.
- 12) **FOR DISCUSSION:** **JOINT CONFERENCE COMMITTEE REPORTS**
THIS ITEM WILL NOT BE DISCUSSED BECAUSE NO JCC MEETINGS HAVE TAKEN PLACE SINCE THE LAST HEALTH COMMISSION MEETING.
- 13) **CLOSED SESSIONS-QUALITY ITEMS**
- CLOSED SESSION—Litigation
- A.) Public Comment on all matters pertaining to the closed session.
- B.) Vote on whether to hold a closed session regarding pending litigation pursuant to San Francisco Administrative Code Section 67.10(d).) **(Action Item)**
- C.) CONFERENCE WITH CITY ATTORNEY

Convene in Closed Session - Existing Litigation - Motion that the Health Commission convene in closed session with the City Attorney for the purpose of conferring with, or receiving advice from, the City Attorney regarding the following existing lawsuit in which a proposed settlement is being consider by the Commission, pursuant to San Francisco Administrative Code Section 67.10(d) and California Government Code Sections 54956.9 and 54956.9(e)(3) permit this closed session. Discussion in open session concerning these matters would likely and unavoidably prejudice the position of the City in the pending lawsuits listed below.

(After a closed session, if one occurs, the Health Commission shall adopt a motion either to disclose or not to disclose.)

Settlement of Litigation: Defendant to pay CCSF \$189,884.63.

State of California; County of Alameda; County of Sacramento; County of San Francisco; County of Contra Costa; County of Sonoma; and County of Yolo *ex rel.* Helen Haeri Kim and Lisa Little Villela v. Families First, Inc. (Alameda County Superior Court, Case No. RG14733912) **(Action Item)**

14) ADJOURNMENT

- * Explanatory documents are available at the Health Commission Office, 101 Grove Street, Room #309, telephone 554-2666. If any materials related to an item on this agenda have been distributed to the Health Commission after distribution of the agenda packet, those materials are available for public inspection at the Health Commission Office at the address above during normal business hours.

Accessible Meeting Policy

Meetings are held in the Auditorium, Room #300, at 101Grove Street, in San Francisco, CA. The Auditorium is wheelchair accessible through the Grove Street entrance. The closest accessible station for Muni and BART is the Civic Center station. The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the J, K, L, M, and N (Civic Center or Van Ness Stations). MUNI bus lines serving the area are the 47 Van Ness, 9 San Bruno, and the 6, 7, 71 Haight/Noriega. For more information about MUNI accessible services, call (415) 923-6142. For information about MUNI services, call 673-6864. There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Accessible curbside parking is available on Dr. Carlton B. Goodlett Place and Grove Street and at the southwest corner of Grove and Polk Streets.

American Sign Language interpreters and readers and/or language interpreters are available with advance notice of three business days. The Department of Public Health will make every effort to accommodate requests for sound enhancement systems and alternative formats for meeting minutes and agendas. Please make these requests as far in advance as possible. For all requests contact the Department of Public Health, Equal Employment Opportunity Program, telephone 554-2595 or the Health Commission office at 554-2666. Late requests will be honored if possible.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

Cell Phone and/or Sound Producing Electronic Device Usage at Hearings

The ringing of and use of cellular phones, pagers and similar sound producing electronic devices are prohibited during public meetings. Please be advised that the Chair/President may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phones, pagers, or other similar sound producing electronic devices (Sunshine Ordinance 67A.1).

Know Your Rights under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the sunshine ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force Administrator by mail to, 1 Dr. Carlton b. Goodlett Place, Room 244, San Francisco, CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at sotf@sfgov.org. Citizens may obtain a free copy of the Sunshine Ordinance by contacting the Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at <http://www.sfbos.org/sunshine>.

Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (Administrative Code Section 16.520-534) to register and report lobbying activity. For more information about the Lobbyist Ordinance, contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112 or visit its website at <http://www.sfgov.org/ethics>.